



Notice for Inviting Expression of Interest

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

Renovation and Reconfiguration of Student Workstations at the Wan Chai Campus (Phase 1)
(Tender Ref. APA-PT3791)

2. Applicant must meet the following minimum requirements:

- (a) Satisfactorily completed at least three relevant renovation and reconfiguration projects with approximate over HK\$4M in each contract in the last 5 years prior to September 2025;
- (b) Satisfactorily completed at least three relevant renovation and reconfiguration projects for educational institutions, universities, schools, the government, non-governmental organisations (NGO), etc. in the last 5 years prior to September 2025;
- (c) Strong in-house workforce in Hong Kong; and
- (d) Strong technical and financial position.

If your company fulfil the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail rickycheung@hkapa.edu to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Suppliers List (if you are new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m. 24 October 2025.
4. In the event of Tropical Cyclone Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or “Extreme Conditions” announced by the Government is in force between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Ms. Bernice Chan
Bursar